



HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
FROM THE CHAMBERS OF MADAM JUSTICE BASSON

11 April 2024

DIRECTIVE

TERM 2 – 16 to 19 APRIL 2024

URGENT APPLICATIONS

GENERAL

1. If matters were not ready at the time of filing at 12:00 on Thursday, 11 April 2024 (i.e all relevant affidavits filed, the application indexed and paginated and a certificate of urgency and practice note filed), they will not be heard, unless there exists good cause or exceptional circumstances.
2. An allocation does NOT mean that the matter is considered sufficiently urgent to be heard on the merits. Submissions will need to be made regarding the grounds of urgency.

HEARING

6. **All** matters will be heard in court. Please take note of the date allocation of your matter. Parties are not at liberty to chose on which date their matter must be heard.

OPPOSED APPLICATIONS

7. In all opposed matters, heads of argument are to be emailed to the Ms Rikhotso no later than 12h00 on Monday 15 April 2024 together with an authorities bundle.

REMOVALS / SETTLEMENTS / UNOPPOSED MATTERS

8. In matters that are removed / settled /unopposed – draft orders in word format are

to be emailed to Ms Rikhotso by no later than 13h00 on Monday, 15 April 2024.

CASELINES

9. The CaseLines bundle will be frozen by **13h00** on **Friday, 12 April 2024** and no further documents may be filed without the relevant judge's specific written permission obtained by email.
10. No piece-meal filing of affidavits will be allowed.
11. All court bundles are to be fully uploaded to Caselines. If any problems are experienced, Ms Rikhotso must be contacted TIMEOUSLY
12. It is the duty of the applicant's attorney to ensure that there are no duplicate cases created on CaseLines.
13. Where no practice note has been filed the matter may be struck from the roll. The practice note is to set out the following:
 - 13.1 particulars and contact details of the legal practitioners;
 - 13.2 nature of the relief sought (without referring to the notice of motion);
 - 13.3 total number of pages;
 - 13.4 a brief summary of the factual and legal issues involved;
 - 13.5 the main issues to be considered;
 - 13.6 a brief summary of the urgency, or absence thereof;
 - 13.7 whether there has been service by the sheriff and if not, why not;
 - 13.8 estimated duration;
 - 13.9 whether the matter is opposed.

FAILURE TO FILE a practice note setting out all the above information, may result in the matter being struck from the roll

We trust that you will find the above in order.

MS ESTHER RIKHOTSO

SECRETARY TO THE HONOURABLE MADAM JUSTICE BASSON
ERIKHOTSO@JUDICIARY.ORG.ZA

OFFICE NO: 125 AT THE PALACE OF JUSTICE

TEL: [012 - 3149019](tel:012-3149019)